

# Request for Qualified Charitable Distribution from IRA

\_\_\_\_\_  
IRA Administrator/Custodian

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

Please accept this letter as my request to make a direct Qualified Charitable Distribution from my individual retirement account # \_\_\_\_\_.

It is my intent that this gift qualify as a Qualified Charitable Distribution for the \_\_\_\_\_ calendar year, provided for by the Protecting Americans From Tax Hikes Act of 2015 and Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please transfer the amount of \$ \_\_\_\_\_ payable to the institution listed below.

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Attention

\_\_\_\_\_  
Organization Street Address

\_\_\_\_\_  
Organization City, State, Zip

**Wire Information from Organization:**

\_\_\_\_\_  
Bank Name

\_\_\_\_\_  
Routing Number

\_\_\_\_\_  
Account Number

For Further Credit to: \_\_\_\_\_

It is my intention that this gift complies with IRC 408(d)(8). It is also my intention to have this transfer qualify during the \_\_\_\_\_ tax year. Therefore, it is imperative that this distribution be received by the charitable organization no later than December 31, \_\_\_\_\_.

In your transmittal to the charitable organization, please include my name and address as the donor of record in connection with this transfer.

If you have any questions or need to contact me, I can be reached at the contact information listed below. Thank you for your assistance in this matter.

Sincerely,

\_\_\_\_\_  
IRA Owner Signature

\_\_\_\_\_  
IRA Owner Name (Please print)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email Address